



**GYMNASTICS FEDERATION OF INDIA**

**भारतीय जिम्नास्टिक्स संघ**

[www.gymfedindia.com](http://www.gymfedindia.com)

Affiliated to



**WORLD  
GYMNASTICS**



Recognized by



**26<sup>th</sup> December 2025**

**Advertisement: Chief Operations Officer (COO)**

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The **Gymnastics Federation of India (GFI)** invites applications from experienced professionals for the position of Chief Operations Officer (COO) to head the Federation's operations, administration, and institutional coordination.

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**Position: Chief Operations Officer (COO)**

**Location: Base - New Delhi, India, may require travel across India**

**Contract Type: Full-time, 3 years and extendable further based on performance**

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### **Role Overview**

The Chief Operations Officer (COO) shall be the senior-most operational executive of the Gymnastics Federation of India and will be responsible for overseeing the day-to-day operations, administration, coordination, and implementation of decisions of the Federation.

The COO will work closely with GFI Authorities to ensure efficient execution of GFI's programmes, events, and institutional responsibilities, while maintaining compliance with national and international regulations.

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### **Reporting & Working Relationships**

- **Reports to:**  
President, GFI
  - **Works closely with:**  
GFI Authorities, Member State Associations/Units, Sports Authority of India (SAI), Ministry of Youth Affairs & Sports, Indian Olympic Association (IOA), World Gymnastics, Asian Gymnastics Union, and other stakeholders
  - **Supervises:**  
Operations, administrative staff, and associated functional units as assigned
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### **Key Responsibilities**

The COO shall be responsible for, but not limited to, the following:

1. Oversee and manage the day-to-day operational and administrative affairs of GFI under the guidance of the President.
2. Ensure effective implementation of GFI policies, rules, regulations, and decisions of the Executive Committee and General Council.
3. Coordinate and supervise the planning and execution of national championships, selection trials, training camps, and international events hosted or sanctioned by GFI.
4. Act as the principal operational liaison between GFI Authorities/Staff and external stakeholders, ensuring timely execution of decisions.
5. Lead coordination with Government bodies, including the Ministry of Youth Affairs & Sports and the Sports Authority of India (SAI), for proposals, sanctions, compliance, and reporting.
6. Ensure compliance with the rules, regulations, and requirements of World Gymnastics, AGU, IOA, and other international bodies.

7. Oversee international participation, including coordination with host federations, entries, logistics, and related operational matters.
  8. Ensure financial discipline and transparency by coordinating statutory compliance, audits, utilization certificates, and financial reporting, in coordination with the Treasurer and finance staff.
  9. Facilitate effective communication and coordination with State Associations, athletes, coaches, judges, and officials.
  10. Support development and implementation of annual competition and training calendars.
  11. Oversee documentation, reporting, and record management relating to GFI's activities.
  12. Support digital systems, registrations, licensing, and databases related to athletes, coaches, and officials.
  13. Ensure adherence to applicable anti-doping, integrity, and ethical standards.
  14. Perform any other duties as assigned by the President / GFI Executive Committee.
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### **Qualifications & Experience**

- Postgraduate degree or equivalent in Sports Management / Business Administration or a related field.
  - Minimum 10 years of relevant professional experience, preferably in sports administration, federation management, or large-scale programme operations.
  - Demonstrated experience in:
    - Managing national and international sporting events or programmes
    - Government and institutional coordination
    - Compliance, reporting, and operational leadership
  - Strong understanding of the Indian sports ecosystem and international sports governance.
  - Excellent communication, coordination, and problem-solving skills.
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### **Desired Attributes**

- Experience working with National Sports Federations or similar institutions
  - Familiarity with World Gymnastics / international federation systems and processes
  - Ability to manage multiple stakeholders and complex operations
  - High standards of integrity, professionalism, and accountability
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### **Remuneration**

Remuneration shall be competitive and commensurate with qualifications and experience, as decided by GFI.

## How to Apply

Interested candidates must submit:

- Detailed CV
- Cover Letter outlining suitability for the Role
- Professional references

Email to: [gfi@gymfedindia.com](mailto:gfi@gymfedindia.com)

**Application Deadline:** 17<sup>th</sup> January 2026

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## About GFI

The **Gymnastics Federation of India (GFI)** is the national governing body for gymnastics in India and affiliated to World Gymnastics, Asian Gymnastics Union and the Indian Olympic Association. It is recognized by the Ministry of Youth Affairs and Sports, Government of India.

Among its various objectives, GFI aims to build a modern, athlete-centric high-performance system capable of producing world-class Gymnasts.

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